



Associated
Catholic
Colleges

"Excellence,
Honour and
Fairness in
Student Activities"

HOME VENUE MATCH DAY CHECKLIST

HOME SCHOOL: _____ VISITING SCHOOL: _____

DATE: ____ / ____ / ____ YEAR LEVEL: ____ VENUE: _____

The checklist below covers all aspects of student safety and minimum venue requirements for ACC sporting fixtures. It is the responsibility of the HOME team to ensure that these minimum standards are met for each ACC match.

AMMENITIES

- | | |
|---|---|
| <input type="checkbox"/> Toilets open | <input type="checkbox"/> Running water available |
| <input type="checkbox"/> Change rooms available | <input type="checkbox"/> Rooms free of debris and rubbish |
| <input type="checkbox"/> Rooms able to be secured during play | <input type="checkbox"/> Scoreboard |

FIELD OF PLAY

- | | |
|--|--|
| <input type="checkbox"/> Marked correctly | <input type="checkbox"/> Free of debris, rubbish and obstacles |
| <input type="checkbox"/> No surface hazards (sprinkler heads, etc) | <input type="checkbox"/> Perimeter fencing safe – signage, etc |
| <input type="checkbox"/> Weather conditions safe for play | <input type="checkbox"/> Goal post padding in place |

SAFETY EQUIPMENT

- | | |
|---|--|
| <input type="checkbox"/> First aid kit (* see content list) | <input type="checkbox"/> Stretcher |
| <input type="checkbox"/> Neck brace | <input type="checkbox"/> Ice / heat pack |

SUPERVISION

- | | |
|---|--|
| <input type="checkbox"/> Adequate supervision of spectators | <input type="checkbox"/> Staffing levels adequate for activity |
| <input type="checkbox"/> Mobile phone | <input type="checkbox"/> Medical & contact information |

NAME: _____ SIGNED: _____

A first aid kit needs to include:

- | | |
|--|--|
| <ul style="list-style-type: none">• basic first aid notes• disposable gloves• resuscitation mask & instructions• individually wrapped sterile adhesive dressings• sterile eye pads (packet)• sterile coverings for serious wounds• triangular bandages• safety pins• small sterile unmedicated wound dressings• medium sterile unmedicated wound dressings• vomit bag• ice pack• Ventolin & Spacer | <ul style="list-style-type: none">• EpiPen• Hand sanitiser• Thermal blanket• Normal saline for eye/wound to wash out• large sterile unmedicated wound dressings• non-allergenic tape• crepe bandage• scissors• tweezers• suitable book for recording details of first aid provided – injury record sheet & pen• sterile saline solution• plastic bags for disposal. |
|--|--|